



## **TENDER**

# **SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF LED PROJECTORS WITH WALL MOUNTED SCREEN**

**Tender Inquiry No. – NSIC/NTSC(O)/ TRG/PROJECTOR/033/16-17**

**NSIC - Technical Services Centre**  
The National Small Industries Corporation Limited  
(A Government of India Enterprise)  
Okhla, Phase III  
Near Govindpuri Metro Station  
New Delhi-110020

Tel No. 011- 26826801, 9810832329

Email: [ntscok@nsic.co.in](mailto:ntscok@nsic.co.in)

Website: [www.nsic.co.in](http://www.nsic.co.in)

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NSIC-Technical Services Centre,  
Okhla Industrial Estate,  
New Delhi

**NOTICE INVITING TENDER**

NSIC-Technical Services Centre, Okhla, New Delhi (NTSC, Okhla) is a reputed Institute for Technical and Industrial training since 1961.

Sealed quotations are invited in two bids system (Technical & Commercial Bid in two separate sealed envelopes contained in one bigger envelope) from reputed Prime Equipment Manufacturers/ Authorized Distributors/ Dealers for LED Projectors with Wall Mountable Screen to be installed in the office of NTSC, Okhla .

The tender information is summarized below:-

<b>Requirement</b>	<b>Supply, Installation, Testing &amp; Commissioning at site of of LED Projectors with wall mountable screen with required specifications as mentioned in Annexure-A Quantity – 10 numbers (tentative)</b>
<b>Technical Bid</b>	The details for submission of Technical Bid is placed at <b>Annexure-`A`</b>
<b>Commercial Bid</b>	The details for submission of Commercial Bid is placed at <b>Annexure-`B`</b>
<b>Cost of Tender Documents</b>	Rs. 500/- (Rupees Five Hundred only) (Registered Bidders as detailed in para 1 of “Instructions to the Tenderers” are exempted)
<b>Earnest Money Deposit along with Tender</b>	Rs.25,000/- (Rupees Twenty Five Thousand only) (Registered Bidders as detailed in para 9 of “Terms & Conditions of the Bid” are exempted)
<b>Date of Release of Tender</b>	<b>8<sup>th</sup> October 2016 at 14:00 hours</b>
<b>Last date of submission of tender</b>	<b>24<sup>th</sup> October 2016 up to 14:00 hours</b>
<b>Date of opening of Technical Bid</b>	<b>24<sup>th</sup> October 2016 at 16:00 hours</b>
<b>Address for Tender inquiry &amp; Delivery</b>	General Manager (SG), NSIC- Technical Services Centre, Okhla, Phase-III, Near Govindpuri Metro Station, New Delhi-110020 Ph. No. 011-26826801, 9810832329

General Manager  
Tender Inviting Authority

Signatures of Tenderer  
Stamp of the Company & Date

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## **INSTRUCTIONS TO THE TENDERERS**

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected.

These instructions shall form the part of the tender and contract.

1. The tender documents can be downloaded from our website [www.nsic.co.in/tenders.asp](http://www.nsic.co.in/tenders.asp) from 8<sup>th</sup> October 2016 to 24<sup>th</sup> October 2016. The tender fee of Rs. 500/- shall be enclosed with Technical bid in the form of Demand Draft in favour of 'NSIC Ltd. – NTSC A/C'.

There is an exemption of Tender Fee applicable to those units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department as defined under Rule 157 of General Financial Rules (GFR), 2005. **A copy of valid certificate shall be enclosed along with the Technical bid for availing exemption from Tender Fee & EMD.**

2. Tenderer shall submit a letter nominating a signatory and authorizing him/her to sign this tender and to coordinate on behalf of the company regarding this tender. This letter shall be written/typed on a letter-head and be submitted along with Technical Bid.

3. The tender shall be completed in all respect, duly, properly and exhaustively filled in and should be **signed with date by the Authorized Signatory of Tenderer with company stamp on all the pages of this tender.**

4. Any cutting/over writing etc. in the tender must be signed by the person who is signing the tender. The rates and units shall not be overwritten. **The financial part in the bid shall always be both in figures and words.** In case of discrepancy in words or figures, the amount written in words will be treated as final.

5. **Technical bid will be opened on 24<sup>th</sup> October, 2016 at 16:00 hours** in the office of General Manager at NSIC Technical Services Centre, Okhla, Phase III, New Delhi - 110020. A representative of the Tenderer may be present at the time of opening of the tender. The date for opening the second envelope containing commercial bid will be intimated to the qualifying bidders separately. In case, the Tender opening date is declared a holiday, the tender would be opened on the next working day at prescribed time

6. The equipment shall be in compliance to the specifications mentioned in Annexure- A of the tender and shall be of best quality and high standards. The selection of specifications is purely discretion of Technical committee & General Manager of NTSC, Okhla and no representation in this regard from any tenderer would be entertained.
7. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
8. The Tenderer is free to inspect the installation location in the premises of NSIC- Technical Services Centre, Okhla Industrial Estate, Near Govindpuri Metro Station, New Delhi before submitting the quotes.
9. NSIC-Technical Services Centre (NTSC) have the right to verify the particulars furnished by the bidder independently.
10. Tenderer shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at site i.e. NSIC-Technical Services centre, Okhla, Phase III, Near Govindpuri Metro Station, New Delhi – 110020, before quoting the rates. In this regard no claim for any extra payment shall be paid on account of any discrepancy in nomenclature of items. The Tenderer shall seek clarifications, if any, before submitting the tender.
11. The Tender shall be placed in a properly sealed bigger envelope addressed to General Manager, NSIC-Technical Services Centre, Okhla Industrial Estate, Phase III, Near Govindpuri Metro Station, New Delhi and the said bigger envelope shall contain two separate sealed envelopes containing Technical & Commercial bids. **The bigger envelope shall be super-scribed with tender number, due date and time.** The two sealed envelopes inside the bigger envelope must be super-scribed as:  
***Envelope No-1: "TECHNICAL BID - NSIC/NTSC(O)/S/W TRG /PROJECTOR/ 033 / 2016-17***  
**Due on – 24.10.2016 at 4pm"**  
***Envelope No-2: "COMMERCIAL BID - NSIC/NTSC(O)/S/W TRG /PROJECTOR/ 033 / 2016-17"***
12. Technical bid will be opened on **24<sup>th</sup> October 2016 at 16:00 hours** in the office of General Manager at NSIC Technical Services Centre, Okhla, Phase III, New Delhi - 110020. A representative of the Tenderer may be present at the time of opening of the tender. The date for opening the second envelope containing commercial bid will be intimated to the qualifying bidders separately. In case, the Tender

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opening date is declared a holiday, the tender would be opened on the next working day at prescribed time

13. The material shall be inspected on receipt at site ie. NSIC Technical Services Centre, Okhla Industrial Estate, New Delhi and supplier shall be responsible for any damage during the transit of goods.
14. All the communication with respect to the tender shall be addressed to:

**Sr. General Manager,  
NSIC- Technical Services Centre,  
Okhla, Phase III, Near Govindpuri Metro Station  
New Delhi-110020**

*We confirm that the Instructions to the tenderers at S.No-1 to 14 as stated above have been thoroughly read while filling up the tender form.*

NSIC-Technical Services Centre,  
Okhla Industrial Estate,  
New Delhi

**COMMERCIAL AND GENERAL TERMS & CONDITIONS**

Nature of Goods/ Equipments: For Supply, Installation, Testing & Commissioning of Ten Number of LED Projectors with Wall Mountable Screen as per specifications mentioned in Annexure –A

**1. Scope of Supply:**

- a) The tenders shall be submitted as per the technical specifications enclosed in Annexure-A.
- b) **Sealed tenders** should be submitted in the **prescribed form** and should be addressed to the General Manager, NSIC-Technical Services Centre, Okhla Industrial Estate, Phase III, Near Govindpuri Metro Station, New Delhi. **The envelope should be super-scribed as “Tender for LED Projectors” with inquiry no. and its due date.** The authorized person of the Tenderer should sign the tender documents.
- c) The rates quoted against this tender shall be valid for a period of 90 days from the date of opening of Technical Bid of tender.
- d) Submission of the tender implies that these conditions of tender have been read by the Tenderer and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the tender rests with the General Manager of NSIC-Technical Services Centre, who reserves the right to accept or reject any or all tenders without assigning any reason therefore.

**2. Qualifying Conditions for Eligible Bidder: -**

- a) The intending Tenderer, in case of Prime Equipment manufacturers shall submit **a self-declaration on their letter-head**, along with the Technical bid, confirming that they are regular in manufacturing, supplying, installing, testing & commissioning the similar equipment, from last 3 years and has capacity & capability to execute the tender independently, in compliance to the terms & conditions contained in Tender documents.
- b) The intending Tenderer, in case of Authorized Distributor/ Authorized Dealer shall possess **valid authorized Distributorship / Dealership certificate of Prime Equipment manufacturers for supplying the equipment.** The tenderer shall enclose the copy of the same in the Technical bid while submitting the tender.

**3. Submission of tender:**

- a) The tender received within the stipulated date and time will be opened at the office of General Manager, NSIC-Technical Services Centre, Okhla Industrial Estate, Near Govindpuri Metro Station, New Delhi, in the presence of available tenders, on the date and time mentioned in the Notice Inviting Tender.

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- b) Tenders received in open covers / letters / fax / telegram / email will not be considered.
- c) The tenders received after the stipulated date and time or tender received with conditions will not be accepted. Tenders not submitted in the prescribed form will be rejected. Tenders which propose any alternations in the conditions specified will be rejected.

**4. Validity of tender:**

The tender shall be valid for a period of 90 days from the date of opening of the tender.

**5. Delivery, Installation, Testing & Commissioning:**

- a) The successful Tenderer shall intimate his acceptance of the Supply Order within 3 days from the date of award.
- b) The successful tenderer shall complete supplies strictly in compliance to the specifications given in Annexure 'A' **within 20 days** from the date of Supply Order.
- c) Material ordered by the NTSC shall be delivered FOR destination securely packed as may be necessary.
- d) Supplies received at destination shall be inspected and tested for operation by nominated officer of NTSC, Okhla in the presence of the Supplier.
- e) Supporting document for Warranty for all Performance parameters as specified in Technical Bid shall also be enclosed with the delivery challan. Warranty shall commence from the date of commissioning.
- f) The Equipment shall have to be delivered and installed at NSIC-Technical Services Centre, Okhla Industrial Estate, Phase III, Near Govindpuri Metro Station, New Delhi - 110020 and to be operationalized/commissioned within 7 working days from delivery date, to the satisfaction of the nominated officer of NTSC, Okhla.
- g) The comprehensive catalogue which includes instructions for Operation, Maintenance, Trouble shooting & all other areas which are necessary for smooth functioning of equipment, shall be provided along with the equipment by Tenderer.
- h) In case of delay in delivery & commissioning of items by the Supplier, penalty at the rate of 1% of value of the order, per week of delay subject to maximum of 3% of the order value or equal to EMD amount, whichever is higher, will be imposed. For further delay beyond three weeks, General Manager reserves the right to cancel the purchase order for being defaulter and the Supplier may be blacklisted and debarred from any further purchase by NSIC for next three years.

**6. Packing :**

The equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc. during the transit to their final destination and suitable for storage according to the nature of the material.



**7. Price:**

- a) The price shall be with discount if any, for an **educational Institution** and it shall be final & firm including all applicable taxes. The rates quoted shall be all inclusive, for delivery up to destination. The Corporation will not issue Forms C and/ or D. The tenderer should note this while quoting the rates. The price shall be quoted both in figures and words.
- b) The Tenderer shall submit the copy of PAN, TIN registration details along with the Technical bid.

**8. Payment:**

- a) **The 80% payment** will be made on delivery of complete supplies (including equipment, accessories and warranty document) for which the tenderer shall send bills in duplicate (original + copy) giving the reference number of the Supply Order along with copies of delivery note.
- b) The 10% payment will be made after submission of the document clearly indicating that the proper installation, testing & commissioning of Equipment is completed successfully and the said document shall be duly acknowledged by the nominated officer of NTSC, Okhla.
- c) The balance 10% payment of total bill value will be released to supplier after completion of 90 days period from the date of delivery subject to satisfactory performance of the equipment.

**9. Earnest Money Deposit :**

- a) The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Earnest Money as defined under Rule 157 of General Financial Rules (GFR), 2005.  
In such case, copy of the certificate showing registration with the above mentioned institutions shall be enclosed along with the bid.
- b) In case the unit is not covered under a. above, it shall submit the offer along with Earnest Money Deposit (EMD) for Rs. 25,000/- along with the tender documents by way of DD drawn in favour of 'NSIC Ltd. – NTSC A/c' payable at New Delhi. NSIC Technical Services Centre shall not be liable for payment of any interest on EMD.
- c) Tender is liable to be rejected in case EMD at prescribed rate is not furnished along with the tender.
- d) Any request by the bidders to consider their EMD furnished by them to NTSC for any other contract/ tender cannot be considered as EMD for this tender.
- e) The EMD will be returned to the unsuccessful bidders soon after the orders are placed on the successful bidder. In case of successful bidder, the EMD will be returned along with the balance 10% payment after 90 days from the date of supplies
- f) The EMD will be forfeited in following cases:
  - i) If the bidder withdraws his tender before the validity period
  - ii) If the bidder makes any modifications in the terms and the conditions of the tender which are not acceptable to the NTSC.

- iii) If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.
- iv) If the bidder fails to supply the material with specifications in compliance to as mentioned in Annex. – A
- v) If the bidder delays supplies beyond a reasonable time resulting in disruption of NTSC works

**10. Service Facility:**

In order to ensure proper and timely after sales service, contact details with addresses of Service Centre nearest to Okhla, Delhi shall be provided along with the bid.

**11. Claims:**

- a) If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, NTSC shall have right to totally reject the goods and/or to prefer a claim for compensation for the part of goods, which are rejected. The supplier shall reimburse to NTSC, the actual expenditure incurred, on such goods, within 15 (fifteen) days of its demand.
- b) The supplier shall be responsible for arranging the rejected goods to be removed at his cost from NTSC premises.
- c) The supplier shall also compensate for losses, if any, sustained by NTSC due to defective packing and/or wrong marking of the goods.

- 12.** All disputes or differences whatever arising between the Supplier and NTSC, Okhla shall be settled by the sole arbitrator appointed by NTSC, Okhla. No objection shall be raised on the ground that the arbitrator so appointed is an employee of NSIC or is one of the parties to the tender himself or that the persons so appointed had to deal with the matter to which the tender relates in his official capacity.

*We confirm with our acceptance to the Terms & Conditions stated under point 1 to 12 above.*

**TECHNICAL BID**

**FORMAT & REQUIREMENTS**

1. Tender Ref. No: **NSIC/NTSC(O)/S/W TRG /PROJECTOR/ 033 / 2016-17**
2. Name of Tenderer: .....
3. Complete office address of Tenderer.....
4. Contact details of authorized person of tenderer who has signed the tender.
  - a. Name.....
  - b. Designation.....
  - c. Phone( office).....
  - d. Phone( Mobile).....
  - e. E mail.....
5. PAN Number of supplier (copy to be enclosed).....
6. TIN registration number of Supplier (copy to be enclosed).....
7. Service Tax Registration (if applicable).....
8. Due date & Time of submission: **upto 24.10.2016, 14:00 hours**
9. Opening date & time: **24.10.2016 at 16:00 hours**
10. EMD Payment details (DD number & bank detail ).....  
Or Registration Certificate No. ....  
(copy of registration certificate enclosed)
11. Tender fee details (DD number & bank detail) .....
12. Delivery period after receipt of order from NTSC:..... (number of days)

Signatures of Tenderer  
Stamp of the Company & Date

13. The Tenderer shall furnish complete Technical compliance of equipment /material which they are intending to supply through this tender, in the format as placed under:

Specify Make/Brand of Projector \_\_\_\_\_

Specify Model Number of Projector \_\_\_\_\_

S.No.	Details of specification of LCD Projector as required in Tender by NTSC, Okhla	Desired Value of Specification	Complied Yes/No
1.	a) <b>Power Supply</b>	220-240 V AC, 50/60 Hz	
	b) <b>Display</b>		
	i) Display System	DLP Chip Technology (XGA)	
	ii) Resolution (RGB)	Min. 1,024 x 768 XGA (Input signals that exceed this resolution should be converted to 1024X768 pixels)	
	c) <b>Illumination Technology/ Light Source</b>		
	i) Type	LED Technology	
	ii) Life	20,000 hours	
	iii) Brightness	3000 Lumens	
	d) <b>Lens</b>	Manual zoom (1:1–1:1.2) (Minimum range)	
	e) <b>Picture</b>		
	i) Contrast	20000:1	
	ii) Aspect ratio	4:3	
	f) <b>Projection Size</b>	Min. range 30–300 inches	
	g) <b>Keystone Correction</b>	+30°/±30°	
	h) <b>On-screen Menu</b>	English	
	i) <b>Operating Environment</b>	Temperature: 0°–40°C (32°–104°F), Humidity: 20%–80% (no condensation)	
	j) <b>Interfaces</b>	i) Computer - 1 X 15-pin D-Sub (VGA) ii) HDMI Port (Input) iii) Micro USB iv) AUDIO IN v) VARIABLE AUDIO OUT vi) SERIAL for external control (RS-232C compliant)	

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		vii) LAN RJ-45 x 1, compatible with PLink™(class 1),10BASE-T/100 BASE-TX	
	k)	<b>Operating Noise</b>	Max 37dB (normal)
	l)	<b>Compatibility with Computer Operating System</b>	<b>OS:</b> Microsoft Windows 2008 onwards, Linux, Apple Mac OS X Ver10.4 / Ver10.5 / Ver10.6 <b>Web browser:</b> Windows: Internet Explorer 7.0 onwards
2.		<b>Screen</b>	5' X 7' size Wall Mountable & Pull down
3.		<b>Accessory Set</b>	Power cord, Wireless remote control, Batteries for remote control, VGA cable, HDMI cable, Carrying bag, Lens Cover, Ceiling Mount Kit
4.		<b>Warranty</b>	i) 3 years on Projector ii) 10000 hours or 5 years on Light source whichever is less

**Note :** - The above said specifications are minimum required, however the higher specifications may be considered subject to price competitiveness.

**14. Documents - Details enclosed with the bid are as under:**

- i) Duly filled with sign & stamp Tender documents (All pages 1-18)
- ii) Authority Letter on company's letter head to authorize Signatory on behalf of the participating company.
- iii) Demand Draft towards EMD and Tender fee or copy of valid registration certificate for exemption from Tender fee & EMD
- iv) **A self-declaration on letter-head/ authorization certificate issued by Prime Equipment Manufacturer**, as per para 2of T&C
- v) Duly signed Undertaking on letter head as per Annex. 'C'.
- vi) Complete Address with Telephone numbers and email address of after-sales service centers and Support Centers near to Okhla area in New Delhi shall be provided.
- vii) Details of buyers (name, address, contact nos., email ID) to whom the similar supplies completed during the last one year i.e. Supply, Installation, Testing & Commissioning of LED Projectors.

- viii) Copies of PAN, VAT/ TIN, Service tax registration(if applicable), Tax exemption certificate (if any) duly signed & stamped by the tenderer
- ix) The Tenderer shall submit all supporting information with respect to the technical data, drawings or brochure for product brief, test certificates may be enclosed.

**COMMERCIAL BID**

**FORMAT & REQUIREMENTS**

1. Tender Ref. No.: **NSIC/NTSC(O)/S/W TRG /PROJECTOR/ 033 / 2016-17**
2. Name of the Tenderer: .....
3. The offer with rates for the schedule of requirements of items for an educational institute are elaborated under:

**PRICE SCHEDULE for (Commercial Bid)**

Item No.	Description	Qty	Basic Price for one unit/set (Rs.)	Rate of Tax		Total Amount of Tax in Rs.	Total Amount (Qty X Unit Price) (Rs)
				VAT	Any Other Tax		
1.	Supply of LED Projectors (with details of specifications as in Technical Bid Annex. - A)	10 no.					
2.	Supply of Wall Mountable Screen (as specified in Technical Bid Annex. – A)	10 no.					
3.	Supply of Accessories (as specified in Technical Bid Annex. – A)	10 sets					
4	Installation & Commissioning Charges	10 sets					
<b>Total:</b>							

**Total (in words) Rupees** \_\_\_\_\_

4. The quantity mentioned above is a tentative number for requirement and may vary while placing the order.
5. The rate quoted above is special discounted price for Educational Institute and total amount should be inclusive of basic price, statutory levies and taxes, duties, packing, forwarding, transportations, insurance, installation & commissioning etc. at the site i.e. NSIC-Technical Services Centre, Okhla, New Delhi basis.

**The NTSC will not issue 'C' and 'D' forms.**

Signatures of Tenderer  
Stamp of the Company & Date

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6. Rates should only be quoted in the accounting units (A/U) mentioned in above format.
7. Any special prices or discounts applicable to Government Enterprises or Educational Institutes may be specified.

We hereby confirm that we have clearly understood the terms & Conditions as specified in the tender documents and agreed for the payment terms as specified in Para 8 of “Terms & Conditions” of this tender.

Further confirm that we will abide all the terms & conditions as specified in the tender and agreed for the penalty to be imposed, in case of delayed supplies from our end as specified in Para 5 of “Terms & Conditions” of this tender.



**(Undertaking from Tenderer)**  
(To be submitted on Company Letterhead)

To,  
The General Manager  
NSIC- Technical Services Centre,  
Okhla Industrial Estate,  
New Delhi-110020

**Sir,**

Nature of Goods/ Equipments:	For Supply, Installation, Testing & Commissioning of LED Projectors with Wall Mountable Screen & Accessory set
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Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instructions To The Tenderer
3. Terms & Conditions
4. Technical Specifications of item for which tender issued in Annexure 'A'
5. Commercial/ Price Format & requirements in Annexure 'B'

I/We .....do hereby submit tender in prescribed formats for Supply, Installation, Testing & Commissioning of LED Projectors, Wall Mountable Screen along with accessories to NSIC- Technical Services Centre, New Delhi (NTSC, Okhla), completed in all respects in accordance with the conditions applicable.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply in the NTSC, including the scope and nature of duties expected from the Tenderer.

I/We fully understand the terms and conditions in the tender documents. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents

I/We distinctly agree that I/We would hereafter make no claim or demand upon the NTSC based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

Signatures of Tenderer  
Stamp of the Company & Date

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein.

I/We hereby also declare that my/ our company is well established in this business of supplying Projectors for more than three years and has the expertise to install, test and commission the equipment on different sites.

My/Our Company declare that we have not been a defaulter to any Govt. organization/ PSU since last 2 years from the date of issue of this tender no. **NSIC/NTSC(O)/S/W TRG /PROJECTOR/ 033 / 2016-17** for any reason.

Dated this.....day of.....2016

Name & Signature of the  
Tenderer:

Seal:

Authorized Signatory:  
With complete address,  
phone/ numbers

\*\*\*\*\*END OF TENDER DOCUMENT\*\*\*\*\*